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UNIVERSITY OF INFORMATION TECHNOLOGY & SCIENCES

ইউনিভার্সিটি অব ইনফরমেশন টেকনোলজি অ্যান্ড সায়েন্সেস

Office of the Controller of Examinations

An initiative of PHP Family

Memo No.: UITS/OCE/20260305-1

Date: March 5, 2026

CIRCULAR

Subject: Submission of Complete Routine, Demand note for the Answer Scripts, Additional Scripts and Envelope regarding the Mid Term Examinations of the Semester Spring 2026.

The Mid Term Examinations of the Semester Spring 2026 will be held from 30 March 2026 (Monday) to 12 April 2026 (Sunday).

All Head of the Departments are therefore, requested to submit a Complete Routine, Demand note for the Answer Scripts, Additional Scripts and Envelope regarding the Mid Term Examinations of the Semester Spring 2026 following the format attached herewith to the Office of the Controller of Examinations on or before **12 March 2026**.

Shareef
05.03.2026

Professor A.N.M. Shareef
Controller of Examinations
UITS, Dhaka

Copy to:

All Dean of Faculties of UITS

All Head of Departments of UITS for information & necessary action

All Coordinator of Departments of UITS

Section Officer, Office of the Vice Chancellor

Office of the Treasurer

Office of the Registrar

Office of the Proctor

Office File